

Education Manager

The Aga Khan Museum connects cultures and communities through the arts. The Museum's mission is to spark wonder, curiosity, and understanding of Muslim cultures and their connection with other cultures.

The Toronto-based Museum promotes pluralism through art, storytelling, and enlightened encounters, across cultures. Using traditional and contemporary art as well as performing arts as a force for positive change, the Museum's vision is to impact lives and contribute to more inclusive and peaceful societies. The Museum acts as a global learning hub, playing a unique and pivotal role in building connections between people and communities locally, nationally, and internationally.

Purpose of Position

The Education Manager will be responsible for overseeing the Museum's Education programs and events, working closely with the Senior Manager of Education and Public Engagement to design, coordinate, implement, and evaluate on-site, online, and off-site inclusive learning experiences for schools, post-secondary students, families, and multigenerational audiences throughout the year. The Education Manager will additionally be responsible for the supervision and coordination of Museum Educators.

Key Responsibilities

- Researching, developing, implementing, maintaining, and evaluating the Museum's Education programs (on-site, online, and off-site) for diverse audiences under the supervision of the Senior Manager of Education and Public Engagement.
- Promoting cross-cultural educational content that reflects the diversity of the Museum's Collections and community.
- Ensuring that the content of all Education programs remains relevant to target audiences, meets or exceeds established standards, supports the Museum's goals, and fosters an interest and understanding of Muslim cultures and their connection with other cultures.
- Participating in the recruitment and supervision of Museum Educators.
- Working closely with the Senior Manager of Education and Public Engagement and the Education Operations Coordinator to ensure adequate staffing for daily Museum programming.
- Working with the Community Engagement Manager to broaden the range of community program offerings and enhance accessibility.
- Working closely with the Senior Manager of Education and Public Engagement and the Community Engagement Manager to develop and monitor the education budget.
- Liaising with schools, teachers, colleges, universities, community organizations, and private groups.
- Delivering programs on-site, online, and off-site, for different audiences, as needed.
- Contributing to preparing grants and reports for internal and external stakeholders.

- Collaborating with the Exhibitions team to create interpretive materials and experiences that support Museum exhibitions.
- Liaising with Visitor Services, Private Hire, and Events departments to coordinate logistics, such as space bookings, equipment needs, and special requests for school/group visits.
- Liaising with HR and the Volunteer Services Coordinator to arrange volunteer training and engagement sessions and scheduling for education programs and events.
- Attending and supporting Museum special events as needed — including evening and weekend events.
- Securing and arranging programming spaces.
- Responding to public inquiries.
- Representing the Museum in a professional, positive manner to all stakeholders.
- Any other tasks assigned by the Senior Manager.

Qualifications & Experience:

- Advanced Degree (such as a master's, graduate diploma, PhD etc.) in Museology, Museum Education, Art History, or related.
- Minimum five years of progressive experience in Museum education, public programs, and outreach, or a combination of relevant education and experience in the field.
- In-depth knowledge of current best practices in museum education, program development, interpretation, and public engagement.
- Extensive knowledge of the Ontario Curriculum.
- Experience in supervising staff.
- Ability to multi-task and thrive in a fast-paced environment.
- Excellent written and verbal communication skills, along with strong abilities in active listening and organization.
- High ability to communicate effectively with internal and external stakeholders.
- Knowledge of Microsoft Office Suite and videoconference applications.
- Experience managing budgets, grants, and contracts.
- Self-directed, able to work independently with minimum supervision.
- Committed to continued learning in justice, equity, diversity, and inclusion competencies.
- Knowledge of other languages is considered an asset.
- Clear vulnerable sector screening will be required from successful candidates.
- Physical requirements may include lifting and carrying supplies and program materials, up to 30 lb.

The salary for this position is \$70,000.00.

To Apply

Please send your resume to akm.hr@akdn.org by **November 29, 2024**

The Museum thanks all those who apply, however only shortlisted candidates will be contacted. Please note that the Museum is an equal-opportunity employer and is committed to fair

and accessible employment practices. Upon request, suitable accommodations are available under the Accessibility for Ontarians with Disabilities Act for applicants invited to an interview.